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PROCUREMENT PLAN – PROJECT PREPARATION FACILITY

Project information: Lao PDR Civil Registration and Vital Statistics Project (P167601)
Project Implementation agency: Ministry of Home Affairs (MOHA)
Date of the Procurement Plan: January 14, 2019
Period covered by this Procurement Plan: January 2019 – December 2019

Preamble
In accordance with paragraph 5.9 of the "World Bank Procurement Regulations for IPF Borrowers" (July 2016, revised November 2017 and August 2018) ("Procurement Regulations") the Bank's Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank's Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country's own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in with the national regulations including the Procurement Decree #03, dated January 9, 2004 and Implementation Rule and Regulations (IRR) #0063 issued by the Ministry of Finance (MOF) on March 12, 2004 and #0861/MOF, dated May 5, 2009 (amended version), such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations and the following conditions.

1. The request for bids/request for proposals document shall require that bidders/proposers submitting bids/proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, Bank Anti-Corruption Guidelines, including without limitation the Bank's right to sanction and the Bank's inspection and audit rights;
2. Information related to award of contract including reasons for rejection of unsuccessful bidders shall be published on the implementing agency websites and/or newspaper of wide circulation.
3. All complaints on procurement related matters including complaints arising from procurement under Bank financed Projects whilst using National Procurement Procedures shall be dealt with in accordance with Article 33 of the Procurement Decree. Borrower shall put in place an effective complaints review mechanism for dealing with procurement related complaints and shall disclose the details in all the bidding documents. All complaints shall be recorded by the Borrower in the appropriate tracking and monitoring system, as agreed between the Bank and the Borrower.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

Leased Assets *as specified under paragraph 5.10* of the Procurement Regulations: *Not Applicable*
Procurement of Second Hand Goods *as specified under paragraph 5.11* of the Procurement Regulations: *Not Applicable*
Domestic preference *as specified under paragraph 5.51* of the Procurement Regulations ***(Goods and Works)***. *Not Applicable*
Other Relevant Procurement Information – none

Method and Prior Review Thresholds:

Lao	Open (USD)				Prior Review Threshold (USD mil)
	International	National	RFQ (Shopping)	Comments	
Goods, IT and non-consulting services	600,000 & above	Below 600,000	Below 100,000	Recommended to advertise for >USD 50,000	1.0
Consulting Firm	200,000 & above	Below 200,000	N/A		0.3
Individual consultant					0.2

PROCUREMENT PLAN **Lao People's Democratic Republic : Lao People's Democratic Republic Civil Registration and Vital Statistics Project**

General Information

Country: Lao People's Democratic Republic

Bank's Approval Date of the Original Procurement Plan: 2019-01-14

Revised Plan Date(s): (comma delineated, leave blank if non 2019-04-22

Project ID: P167601

GPN Date:

Project Name: Lao People's Democratic Republic Civil Registration and Vital Statistics Project

Loan / Credit No: /

Executing Agency(ies) Ministry of Home Affairs, Department of Citizen Management

WORKS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

GOODS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
C3/G01 / Partitioning and painting of office	/		Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation							2019-05-22								2019-07-17		2020-01-13	
C3/G044 / 2 vehicles one SUV and one double cap pick-up	/		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation							2019-05-22								2019-07-17		2020-01-13	
C3/G03 / Office Equipment (4 desktop, 17 laptop computers, one multi-function laser printers (scan, print, and copy)), 4 printers and 2 scanners	/		Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation							2019-05-22								2019-07-17		2020-01-13	
C3/G013 / Accounting Software	/		Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation							2019-05-22								2019-07-17		2020-01-13	
C3/G09 / Refrigerator	/		Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Canceled							2019-01-26								2019-03-23		2019-09-19	
C3/G04 / Office Furniture (for office and training room)	/		Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation							2019-05-22								2019-07-17		2020-01-13	

NON CONSULTING SERVICES

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

CONSULTING FIRMS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Actual Amount (US$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
									Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
C1/C002 / Frim for translation of CMIS software documentation into Lao language	/		Post	Consultant Qualification Selection	Open - National		0.00	Pending Implementation	2019-05-17		2019-06-07		2019-07-21								2019-08-20		2019-09-24		2020-03-22	
C1/C004 / Social and Behavior Change Communication Firm	/		Prior	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2019-05-17		2019-06-07		2019-07-21				2019-08-18		2019-09-17		2019-10-22		2019-11-26		2020-11-25	
C1/C003 / CMIS Implementation Advisory Firm	/		Post	Consultant Qualification Selection	Open - International		0.00	Pending Implementation	2019-05-17		2019-06-07		2019-07-21								2019-08-20		2019-09-24		2020-03-22	

INDIVIDUAL CONSULTANTS