March 27, 2014

Mr. Bojan Kolundzija  
Country Director  
Oxfam in Tajikistan  
Ainey Street 48  
Dushanbe  
REPUBLIC OF TAJIKISTAN

Re: TAJIKISTAN: Global Partnership for Social Accountability (GPSA) - Improving Social Accountability in the Water Sector through the Development of Quality Standards and Citizen Participation in Monitoring Project  
GPSA Grant No. TF015840

Dear Mr. Kolundzija:

In response to the request for financial assistance made on behalf of Oxfam in Tajikistan ("Recipient"), I am pleased to inform you that the International Bank for Reconstruction and Development and the International Development Association ("World Bank"), acting as administrator of grant funds provided by various donors ("Donors") under the GPSA, proposes to extend to the Recipient, for the benefit of the Republic of Tajikistan ("Member Country"), a grant from the GPSA in an amount not to exceed eight hundred fifty thousand United States Dollars (US$850,000) ("Grant"), on the terms and conditions set forth or referred to in this letter agreement ("Agreement"), which includes the attached Annex, to assist in the financing of the Project described in the Annex ("Project").

This Grant is funded out of the abovementioned trust fund for which the World Bank receives periodic contributions from the Donors. In accordance with Section 3.02 of the Standard Conditions (as defined in the Annex to this Agreement), the World Bank’s payment obligations in connection with this Agreement are limited to the amount of funds made available to it by the Donors under the abovementioned trust fund, and the Recipient’s right to withdraw the Grant proceeds is subject to the availability of such funds.

The Recipient represents, by confirming its agreement below, that it is authorized to enter into this Agreement and to carry out the Project in accordance with the terms and conditions set forth or referred to in this Agreement.

Please confirm the Recipient’s agreement to the foregoing by having an authorized official of the Recipient sign and date the enclosed copy of this Agreement, and returning it to the World Bank. Upon
receipt by the World Bank of this countersigned copy, this Agreement shall become effective as of the date of
the countersignature.

Very truly yours,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

By
Saroj Kumar Jha
Regional Director
Central Asia

CONFIRMED AND AGREED:

OXFAM IN TAJIKISTAN

By: Mr. Bojan Kolundzija
Date: 03/04/2014

Name: Mr. Bojan Kolundzija
Title: Country Director, Oxfam in Tajikistan

Enclosures:

(1) Standard Conditions for Grants Made by the World Bank Out of Various Funds, dated
(2) Disbursement Letter of the same date as this Agreement, together with World Bank
Disbursement Guidelines for Projects, dated May 1, 2006.
(3) “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by
IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January
2011.
(4) “Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans
and IDA Credits and Grants by World Bank Borrowers”, dated January 2011.
(5) “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits
Article I
Standard Conditions; Definitions

1.01. **Standard Conditions.** The Standard Conditions for Grants Made by the World Bank out of Various Funds dated February 15, 2012 ("Standard Conditions") constitute an integral part of this Agreement.

1.02. **Definitions.** Unless the context requires otherwise, the capitalized terms used in this Agreement have the meanings ascribed to them in the Standard Conditions or in this Agreement, and the following additional terms have the following meanings:

(a) "Beneficiary" means at least twenty-four (24) communities within the targeted five (5) districts including the relevant local authorities and water service providers within the territory of the Member Country; and ‘Beneficiaries” means the plural thereof.

(b) “CSO” means any civil society organization legally established and operating in the Member Country’s territory and selected according to criteria agreed between the Recipient and the World Bank; and “CSOs” means the plural thereof.

(c) “MoH” means the Ministry of Health of the Member Country or any legal successor thereto.

(d) “MoLRWR” means the Ministry of Land Reclamation and Water Resources of the Member Country or any legal successor thereto.

(e) “Oxfam in Tajikistan” means a non-profit organization, duly registered and operating in the Member Country’s territory, pursuant to registration No. IJ 116B dated June 11, 2012, (subsequent to an initial registration with the Ministry of Justice in Tajikistan as an Affiliate of Association with the Ministry of Justice, dated Dec. 20 2001, No. 840).

(f) “KMK” means Khojagii Manziliyu Komunali, the State Unitary Enterprise for Housing and Communal Services established by Resolution No. 357 of the Government of the Member Country, dated July 31, 2001 or any legal successor thereto.

Article II
Project Execution

2.01. **Project Objectives and Description.** The objective of the Project to increase the engagement of Beneficiaries in monitoring the performance of the water supply and sanitation subsector. The Project consists of the following parts:
Part 1: Definition and Dissemination of a New and Improved Set of Performance Indicators for Service Provision in Water Supply and Sanitation Subsector at National Level

Definition and dissemination of a new and improved set of performance indicators for service provision in the water supply and sanitation subsector through: (a) the carrying out of an analysis of the existing regulatory framework; (b) the development of a new and an improved set of performance indicators for the subsector at the national level; and (c) the preparation and dissemination of a draft report on such indicators.

Part 2: Establish the Capacity within Local CSOs to Implement a Civil Society-based Monitoring Mechanism Focused on Consumer Rights, Developed in Target Areas and Connected to the Community, Local, District and National Levels

Supporting the establishment of a standard civil society-based monitoring mechanism with local CSOs through: (a) the preparation of the monitoring framework to monitor service performance in the water supply and sanitation subsector; (b) the assessment of the capacity of the CSOs focused on consumer rights; (c) the development and implementation of a capacity building plan, on the basis of the assessment in (b) above, for such CSOs, targeted service providers and local public stakeholders; and (d) the testing of the civil society-based monitoring mechanism.

Part 3: Consumers’ Awareness Raising and Capacity Building of Selected Operators and Other Local Stakeholders in Target Areas

Carrying out: (a) communication campaigns and community events to raise awareness of water consumers; and (b) capacity building activities tailored to targeted water service providers in cooperation with local regulators.

Part 4: Knowledge and Learning Plan and Program Coordination

(a) (i) developing a plan to share knowledge and best learning practices including the design of knowledge base and interactive tools for relevant stakeholders; and (ii) developing mechanisms for monitoring and evaluating learning results and knowledge applications; (b) carrying out the management, monitoring and evaluation of Project activities including audits; and (c) coordinating and sharing information with key stakeholders.

2.02. Project Execution Generally. The Recipient declares its commitment to the objectives of the Project. To this end, the Recipient shall carry out the Project in accordance with the provisions of: (a) Article II of the Standard Conditions; (b) the “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January 2011 (“Anti-Corruption Guidelines”); and (c) this Article II.

2.03. Institutional Arrangements. (a) For purposes of carrying out the Project, the Recipient shall maintain at all times during Project implementation professional staff in adequate numbers and with terms of reference, qualifications and functions acceptable to the World Bank, including, inter alia, procurement financial management, monitoring, reporting and evaluation aspect of the Project.

(b) The Recipient shall convene, on a semi-annual basis, meetings with the MoLRWR, the MoH, KMK and any other relevant stakeholders in the Member’s Country Water Supply and Sanitation Subsector for the purpose of reporting on the progress of the Project.
2.04. **Donor Visibility.** (a) The Recipient shall take or cause to be taken all such measures as the World Bank may reasonably request to identify publicly the Donor’s support for the Project.

(b) For the purposes of Section 2.09 of the Standard Conditions, the Recipient shall, upon the World Bank’s request, take all measures required on its part to enable the representatives of the Donors to visit any part of the Member Country’s territory for purposes related to the Project.

2.05. **Project Monitoring, Reporting and Evaluation.** (a) The Recipient shall monitor and evaluate the progress of the Project and prepare Project Reports in accordance with the provisions of Section 2.06 of the Standard Conditions and on the basis of indicators acceptable to the World Bank. Each Project Report shall cover the period of one calendar semester, and shall be furnished to the World Bank not later than thirty (30) calendar days after the end of the period covered by such report.

(b) The Recipient shall prepare the Completion Report in accordance with the provisions of Section 2.06 of the Standard Conditions. The Completion Report shall be furnished to the World Bank not later than four (4) months after the Closing Date or at any later date as established by the World Bank.

2.06. **Financial Management.** (a) The Recipient shall ensure that a financial management system is maintained in accordance with the provisions of Section 2.07 of the Standard Conditions.

(b) The Recipient shall ensure that interim unaudited financial reports for the Project are prepared and furnished to the World Bank not later than forty-five (45) days after the end of each calendar quarter, in form and substance satisfactory to the World Bank.

(c) The Recipient shall have its Financial Statements audited in accordance with the provisions of Section 2.07 (b) of the Standard Conditions. Each such audit of the Financial Statements shall cover the period of one fiscal year of the Recipient. The audited Financial Statements for each such period shall be furnished to the World Bank not later than six (6) months after the end of such period. The Recipient shall ensure that the audited financial statements are made publicly available in a timely fashion and in a manner acceptable to the World Bank.

2.08. **Procurement.** All goods, works, non-consulting services, and/or consulting services required for the Project and to be financed, fully or partially, out of the proceeds of the Grant shall be procured in accordance with the requirements set forth or referred to in the “Guidelines: Procurement of Goods, Works, and Non-Consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers”, dated January 2011 (“Procurement Guidelines”), and the “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers”, dated January 2011 (“Consultant Guidelines”).

2.09. Any contract for Eligible Expenditures to be financed in full or in part out of the proceeds of the Grant shall be included in the procurement plan prepared by the Recipient and approved by the World Bank in accordance with the Procurement Guidelines and the Consultant Guidelines, prior to initiating the procurement process for any such contract.

**Article III**

**Withdrawal of Grant Proceeds**

3.01. **Eligible Expenditures.** The Recipient may withdraw the proceeds of the Grant in accordance with the provisions of: (a) Article III of the Standard Conditions; (b) this Section; and (c) such additional instructions as the World Bank may specify by notice to the Recipient (including the “World Bank Disbursement Guidelines for Projects” dated May 2006, as revised from time to time by the World Bank
and as made applicable to this Agreement pursuant to such instructions), to finance 100% of Eligible Expenditures consisting of goods, consultants’ services, Training, and Operating Costs inclusive of Taxes (including audits).

For the purposes of this paragraph:

(a) the term: “Training” means the reasonable costs, as shall have been approved by the World Bank, for training conducted under the Project, including, tuition, travel and subsistence costs for training and workshop participants, costs associated with securing the services of trainers and workshop speakers, rental of training and workshop facilities, preparation and reproduction of training and workshop materials, and other costs directly related to training course and workshop preparation and implementation (but excluding goods and consultants’ services).

(b) The term: “Operating Costs” means the reasonable costs incurred by the Recipient, as shall have been approved by the World Bank, for the incremental expenses incurred on account of Project implementation, consisting of: vehicle operation and maintenance, communication and insurance costs, banking charges, rental expenses, office (and office equipment) maintenance, utilities, document duplication/printing, consumables, travel cost and per diem for Project staff for travel linked to the implementation of the Project, and salaries of contractual staff for the Project (but excluding consultants’ services and salaries of officials of the Member Country’s civil service).

3.02. Withdrawal Conditions. Notwithstanding the provisions of Section 3.01 of this Agreement, no withdrawal shall be made for payments made prior to the date of countersignature of this Agreement by the Recipient.

3.03. Withdrawal Period. The Closing Date referred to in Section 3.06 (c) of the Standard Conditions is January 31, 2018.

3.04. Other Undertakings. The Recipient undertakes that the proceeds of the Grant shall not be used to finance the following goods: art, furniture, carpet, vehicles and generators.

Article IV
Recipient’s Representative; Addresses

4.01. Recipient’s Representative. The Recipient’s Representative referred to in Section 7.02 of the Standard Conditions is its Country Director.

4.02. Recipient’s Address. The Recipient’s Address referred to in Section 7.01 of the Standard Conditions is:

Oxfam in Tajikistan
Ainy Street 48
Dushanbe, Tajikistan

Telephone: +992 48 7015121/2
4.03. **World Bank’s Address.** The World Bank’s Address referred to in Section 7.01 of the Standard Conditions is:

The World Bank  
1818 H Street, N.W.  
Washington, D.C. 20433  
United States of America

Attention: Roberto Senderowitsch  
Program Manager  
GPSA Secretariat  
Mail Stop: J 4-403  
World Bank Institute (WBI)

Telephone: +1 202 458-7173  
E-mail: rsenderowitsch@worldbank.org