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October 19, 2019

H.E. Felix Moloua
Minister of Economy, Planning and Cooperation
Ministry of Economy, Planning and Cooperation
Bangui
Central African Republic

Re: Central African Republic
IDA Grant No. D5080-CF
Regional Disease Surveillance Systems Enhancement Project (REDISSE) in Central Africa – Central African Republic Project under the Fourth Phase of REDISSE
Additional Instructions: Disbursement and Financial Information Letter

Excellency:

I refer to the Financing Agreement ("Financing Agreement") between the Central African Republic (the "Recipient") and the International Development Association (the "Association") for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant amounts from the Grant Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter ("DFIL") and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds

The *Disbursement Guidelines for Investment Project Financing,* dated February 2017, ("Disbursement Guidelines") are available in the Association's public website at https://www.worldbank.org and its secure website "Client Connection" at https://clientconnection.worldbank.org. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant is specified below.

(i) Disbursement Arrangements

- ***General Provisions*** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient[4/], [and conditions[5/]], information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.
- **Special Provision**. Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set

out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

***(ii)* Electronic Delivery.** Section 11.01 (c) of the General Conditions.

The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Association's web-based portal "Client Connection" at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of "Client Connection". The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at https://worldbank.org and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association's website (http://www.worldbank.org/) and "Client Connection". The Association recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at AskLoan@WorldBank.org using the above reference.

Very truly yours,

INTERNATIONAL DEVELOPMENT ASSOCIATION

By Deborah L. Wetzel

Deborah L. Wetzel
Director of Regional Integration
Africa and Middle East & North Africa

Attachments

1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)

Schedule 1 : Disbursement Provisions

<table>
<tr><th colspan="6">Basic Information</th></tr>
<tr><td rowspan="3">Grant Number</td><td rowspan="3">D5080-CF</td><td>Country</td><td>Central African Republic</td><td rowspan="2">Closing Date</td><td rowspan="2">Section III.B.2. of Schedule 2 to the Financing Agreement.</td></tr>
<tr><td>Recipient</td><td>Central African Republic</td></tr>
<tr><td>Name of the Project</td><td>Regional Disease Surveillance Systems Enhancement (REDISSE) Phase IV</td><td>Disbursement Deadline Date
Subsection 3.7 **</td><td>Four months after the closing date.</td></tr>
<tr><th colspan="6">Disbursement Methods and Supporting Documentation</th></tr>
<tr><td colspan="2">Disbursement Methods
Section 2 (**)</td><td>Methods</td><td colspan="3">Supporting Documentation
Subsections 4.3 and 4.4 (**)</td></tr>
<tr><td colspan="2">Direct Payment</td><td>Yes</td><td colspan="3">Copy of records</td></tr>
<tr><td colspan="2">Reimbursement</td><td>Yes</td><td colspan="3">Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL</td></tr>
<tr><td colspan="2">Advance (into a Designated Account)</td><td>Yes</td><td colspan="3">Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL</td></tr>
<tr><td colspan="2">Special Commitments</td><td>Yes</td><td colspan="3">Copy of Letter of Credit</td></tr>
<tr><th colspan="6">Designated Account (Sections 5 and 6 **)</th></tr>
<tr><td colspan="2">Type</td><td colspan="2">Segregated</td><td>Ceiling</td><td>Fixed</td></tr>
<tr><td colspan="2">Financial Institution - Name</td><td colspan="2">La Banque Populaire Morocco Centrafricaine</td><td>Currency</td><td>XOF</td></tr>
<tr><td colspan="2">Frequency of Reporting Subsection 6.3 (**)</td><td colspan="2">Quarterly</td><td>Amount</td><td>600 million</td></tr>
<tr><th colspan="6">Minimum Value of Applications (subsection 3.5)</th></tr>
<tr><td colspan="6">The minimum value of applications for Direct Payment and Special Commitment is 20% of the Celling of the Designated Account.</td></tr>
<tr><th colspan="6">Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter
Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)</th></tr>
<tr><td colspan="6">(i) Authorized Signatures (subsection 3.1).
An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:
The World Bank
Resident Mission
Bangui, Central African Republic
Attention: Jean Christophe Caret, Country Director
(ii) Applications (subsections 3.2 - 3.3).
All Withdrawal Applications and its supporting documentation will be electronically sent via the Association's system Clientconnection.</td></tr>
</table>

Additional Instructions
Disbursements under Category 2 of Section III.A of Schedule 2 of the Financing Agreement (Part 2.5 of Financing Agreement - Contingent Emergency Response Component (CERC)) will be subject to the conditions precedent to accessing the CERC funds, namely that the Recipient has provided, and the Bank has accepted, evidence of the occurrence of an eligible crisis or emergency and the Recipient has prepared and adopted/adhered to the CERC Operations Manual. Disbursements under this component will follow procedures described in the CERC Manual including supporting documentation; provided that this disbursement letter will first need to be amended and reinstated at a later date to reflect those specific arrangements. In order to provide necessary liquidity for fast response, the ceiling of the Advance under the CERC could be up to 100% of the amount allocated to the CERC category.
Other
Special Provision. Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

** *Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.*

Attachment 1 – Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[*DATE*]

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: Central African Republic
IDA Grant No. D5080-CF
Regional Disease Surveillance Systems Enhancement Project (REDISSE) in Central Africa - Central African Republic Project under the Fourth Phase of REDISSE

Attention: _____, *Country Director*

I refer to the [Grant] [Credit] Agreement ("Agreement") between the International Development Association (the "Association")[, acting as implementing of the][1] and [*name of recipient*] (the "Recipient"), dated _____, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any [2][one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, [3][each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [4][individually] [5][jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

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[1] Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. *Please delete this footnote in final letter that is sent to the Associations*

[2] Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

[3] Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

[4] Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

[5] Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

_____

Attachment 2 – Statement of Expenditures

IBRD- International Bank for Reconstruction and Development

Statement of Expenditures

Financier	
Loan/Credit/Grant #	
Application #	
Category #	
Page #	

Payment made during the period from [ ] to [ ]

The following expenditures have been incurred during the retroactive financing period (please tick)	Yes	No
The following expenditures have been incurred before the closing date of the loan/credit/grant (please tick)	Yes	No

											ONLY for the Designated Account		
1	2	3	4	5	6	7	8	9	10	11	13	14	15
Item No	Supplier's Name	Brief Description of the expenditure	Prior Review Contract? *(YES or NO)*	Contract # *(Client Connection # for Prior Review contracts)*	Contract currency and amount (original + amendment)	Invoice number	Date of payment	Total amount of invoice covered by Application *(net of retention)*	% Financed by the Bank	Eligible Amount (Col 9 X 10)	Exchange rate	Date of Withdrawal from the Designated Account	Amount Withdrawn from the Designated Account (Col 11 / 12)
								0.00		0.00		TOTAL	0.00

Supporting documents for this SOE are retained at

_____

(insert location)

A separate form should be used for each category