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DOCUMENTS

*Administration Agreement between the European Commission on behalf of the European Union and
the International Bank for Reconstruction and Development concerning the Part II Europe 2020
Programmatic Single-Donor Trust Fund (No. TF073204)
(EC Contract No. ENI/2018/396-516)*

This Administration Agreement is concluded under Direct Management in the context of the Framework Agreement between the World Bank Group and the European Commission dated April 15, 2016 which sets the general conditions for this Agreement (the "Framework Agreement"). The Framework Agreement shall be applicable and form an integral part of the Administration Agreement for the Trust Fund.

1. The International Bank for Reconstruction and Development (the "Bank") acknowledges that the European Commission (the "Donor", and together with the Bank, the "Parties" and each a "Party") agrees to provide the sum of one million Euros (€ 1,000,000) (the "Contribution") for the **Part II Europe 2020 Programmatic Single-Donor Trust Fund, (No. TF073204)** (the "Trust Fund") in accordance with the terms of this Administration Agreement.

The estimated total budget of the Trust Fund is one million Euros (€ 1,000,000). The indicative budget set out in Annex 5 shall be used for monitoring purpose only and shall not be binding.

2. The Contribution shall be used to finance the activities set forth in the "**Part II Europe 2020 Programmatic Single-Donor Trust Fund Description**" attached hereto as Annex 1, and shall be administered by the Bank on behalf of the Donor in accordance with the terms of this Administration Agreement, including the "Standard Provisions" attached hereto as Annex 2 and "Governance" attached hereto as Annex 3.

Expected results of the Trust Fund and corresponding indicators (including baselines, result goals and sources of data) are set out in Annex 4.

The implementation period shall start on the date following that on which the last of the two parties sign.

3. The Donor shall deposit the Contribution in accordance with the following schedule and in the currency specified in Section 1 above ("Contribution Currency") into such bank account designated by the Bank (each amount deposited hereinafter referred to as an "Instalment") upon submission of a payment request by the Bank:

- (A) Promptly following countersignature – € 800,000
- (B) € 100,000 subject to the disbursement of 70% of the preceding instalment
- (C) € 100,000 subject to the disbursement of 70% of the preceding instalment.

The period for payment of further instalments shall be 60 days.

The period for payment of the balance shall be 90 days.

4. When making any deposit, the Donor shall instruct its bank to include in its deposit details information (remittance advice) field of its SWIFT deposit message, information indicating: the amount deposited, that the deposit is made by the Donor for TF No. TF073204 (*the Part II Europe 2020 Programmatic Single-Donor Trust Fund*), the Commission internal reference number and the date of the Administration Agreement, the name of the project for which the funds are intended, the name of the Commission department responsible for the Trust Fund and the date of the deposit (the "Deposit Instructions"). In addition, the Donor shall provide a copy of the Deposit Instructions to the Bank's Accounting Trust Funds Division by e-mail sent to tfremitadvice@worldbank.org or by fax sent to +1 (202) 614-1315.

5. Except with respect to the Deposit Instructions, any notice, request or other communication to be given or made under this Administration Agreement shall be in writing and delivered by mail, fax or e-mail to the respective Party's address specified below or at such other address as such Party notifies in writing to the other Party from time to time:

For the Bank (the "Bank Contact"):

Mariam J. Sherman
Director of Strategy and Operations
Europe and Central Asia
World Bank Group
1818 H St NW, Washington, DC 20433
United States of America
Tel: +1 202 473 5361
E: msherman@worldbank.org

For the Donor (the "Donor Contact"):

European Commission Directorate General for Neighbourhood and Enlargement
Negotiations
Mr Mathieu Bousquet
Head of Unit C.1 – Georgia, Moldova and Cross-border Cooperation
Office L-15 04/058
Avenue du Bourget 1
B-1049 Brussels
Belgium

6. In the event any amounts are to be returned to the Donor under this Administration Agreement, the Bank shall transfer such amounts to the Donor, unless otherwise agreed with the Bank.

7. All annexes hereto and the Framework Agreement between the World Bank Group and the European Commission constitute an integral part of this Administration Agreement, whose terms taken together shall constitute the entire agreement and understanding between the Donor and the Bank. In the event of any inconsistency, the Framework Agreement prevails over the Administration Agreement and the Administration Agreement prevails over its Annexes. Unless otherwise specified in an annex hereto, this Administration Agreement may be amended only by written amendment between the Bank and the Donor.

8. The measures taken to identify the EU as a source of financing shall be in accordance with Attachment 4 of the Framework Agreement.

9. Each of the Parties represents, by confirming its agreement below, that it is authorized to enter into this Administration Agreement and act in accordance with these terms and conditions. The Parties are requested to sign and date this Administration Agreement, and upon possession by the Bank of this fully signed Administration Agreement, this Administration Agreement shall become effective as of the date of the last signature.



INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT

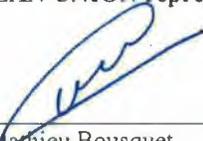
By: 

Name: Mariam J. Sherman

Title: Director of Strategy and Operations, Europe and Central Asia

Date: 18 December 2018

EUROPEAN UNION represented by the EUROPEAN COMMISSION

By: 

Name: Mathieu Bousquet

Title: Head of Unit C.1 – Georgia, Moldova and Cross-border Cooperation

Date: 17 December 2018

PART II EUROPE 2020 PROGRAMMATIC SINGLE-DONOR TRUST FUND DESCRIPTION

This Annex shall be applicable to and form an integral part of the Administration Agreement for the Trust Fund between the Bank and the Donor.

1. Objectives

The objectives of the Trust Fund are:

The European Commission and the Bank share a common objective of building competitive and sustainable economies and reducing poverty and social exclusion – goals of the Europe 2020 Agenda which is built on three pillars of smart, sustainable and inclusive growth. The European Commission and the Bank concur that direct interaction is beneficial to both institutions and through them to the beneficiary countries. This applies particularly to the provision of analytical, advisory and knowledge services and technical assistance.

The European Commission has expressed an interest in ensuring that the Bank continues to provide technical assistance in the framework of the Trust Fund in furtherance of the common objective set forth above.

2. Activities**Background**

Improvements in justice system performance are important for the EU's agenda in the region, as well as for the Bank's twin goals. This is particularly so for the Eastern Partnership ("EaP") countries (Moldova, Ukraine, Belarus, Georgia, Armenia and Azerbaijan). For purposes of this Agreement, the activities will be carried out in Moldova, Ukraine, Georgia, Armenia and Azerbaijan (together the "Participating Countries"). For the EaP countries, strengthening governance institutions is one of four priority areas in the agreed *20 Deliverables for 2020*, and implementing justice reforms is one of the key deliverables (deliverable 10). Each of the participating countries has a strategy in place to improve justice system performance. As a result, the EC and the Bank share a common interest in supporting countries across the region to develop a track record of improvement in justice system performance that is tangible and measurable.

Measuring justice system performance is, however, a challenge. There are few datasets that measure the functioning of the justice system, let alone those which enable reliable cross-country comparisons or comparisons within a country over time. Existing justice system indicators generally do not produce actionable data needed to identify future reforms. There is need to complement existing indices with data measuring the perception and experiences of justice by a wide range of justice users that is analysed and compared against hard court performance data and recent reform initiatives. Such information will contribute to establishing a baseline against which the impact of future justice reforms may be measured, and which, in turn, may contribute to demonstrating a track record of reform.

Multi-stakeholder justice surveys are a useful tool to better understand and track justice system performance. By gathering experience-based and perception-based data from a range of stakeholder groups in the justice sector, these surveys can help policy makers to better understand how the justice system really operates and the impact of justice reforms. They provide insights on the perspectives of different players, especially by gauging the satisfaction, views and experiences of citizens and businesses. They can help gauge the levels of engagement and satisfaction among service providers and understand their expectations from the reform processes. They can also help to reach beyond legalistic approaches to better understand

where the law on the books differs from the reality in practice, and where implementation gaps lay. By conducting these surveys across the Participating Countries, the activities to be carried out under this Agreement are expected to generate data by country, by issue and by stakeholder group. The process of generating this data will aim at adding coherence and consistency to this space, while offering efficiency and value for money compared with spontaneous individual or one-off data generation initiatives in each Participating Country. The data will enable the Participating Countries to benchmark and compare the implementation of justice reforms in way that has not been done before.

It is expected that the main counterparts in the Participating Countries will be representatives from the relevant Ministries and local judicial authorities.

The Bank has a comparative advantage in applying these tools as it has carried out justice surveys over the last decade around the world, including in Azerbaijan, Croatia, Romania, Serbia and Montenegro. Of these, the recent multi-stakeholder justice surveys in Serbia and in Montenegro offer particularly useful models for use in the Participating Countries.

Description of Activities

Accordingly, the EC's Directorate General for Neighbourhood and Enlargement Negotiations (DG NEAR) has requested the Bank to carry out the following implementation activities in the Participating Countries in order to conduct a Regional Justice Survey. The Survey will help inform policymakers to shape justice policy and policy dialogue through the creation, analysis and dissemination of surveys data on justice system performance in the said countries.

The surveys will be expected to enable detailed comparisons of the justice systems operating in practice in these countries. They will further serve as benchmarking of justice system performance both among countries at a point in time, and within each country over a period of time (subject to future funding). The data generated by the surveys could help the EaP countries to target their reforms, measure progress over time and benchmark progress among themselves.

Activity: Regional Justice Survey Implementation

The Bank will conduct the following activities.

Sub-activity 1: Survey launches in each country.

- a) The Bank will organize the *launch event* to announce the start of the data collection process and provide support on the process to the domestic authorities;
- b) *Organize workshops* to encourage stakeholder and judges, prosecutors and other staff to complete the relevant questionnaires.

Sub-activity 2: Survey implementation

- a) The Bank will develop specific sampling, methodological and fieldwork approaches based on the master methodology prepared during the preparatory stage.
- b) *Translate material.* The Bank will translate manuals and finalize instruments for each country where the survey will be implemented. The instruments will be based on the master instruments developed in the preparatory stage, and some country specific questions may be added. The questionnaires will be translated and back-translated in the languages of each participating country to facilitate conceptual and semantic equivalence. The master instruments will be reviewed and updated accordingly.
- c) *Collect data and prepare Survey Technical Report.* The Bank will collect data and prepare a Survey Technical Report with the relevant findings for each country.

- d) *Discuss results.* The Bank will organize meetings and/or workshops to discuss preliminary findings with relevant stakeholders and with participating countries to validate results within in each country.
- e) *Prepare country-specific Analytic Reports.* The Bank will prepare an Analytic Report integrating findings from the country-specific Survey Technical Reports prepared for each Participating Country to the survey and from the hard administrative data and contextualise it by taking into account recent justice sector related reform efforts and other external assessments and data (such as CEPEJ, World Bank indices, and TAIX peer reviews). Each report will contain recommendations for possible future justice reforms and next steps.
- f) *Prepare a Draft Comparative Regional Analysis.* The Bank will prepare a Draft Comparative Regional Analysis in addition to the country specific reports. Publication of the Draft Comparative Regional Analysis will be subject to further, joint consideration of the European Commission and the World Bank.

Sub-activity 3: Dissemination of survey results.

- g) *Prepare a dissemination package.* The Bank will prepare a dissemination package including the country-specific Analytic Report, with a short executive summary of the results of the surveys and graphic representations of the survey results for each country. Before disseminating the surveys' results, the Bank will discuss with DG NEAR and DG JUST the Country Specific Analytic Reports, as well as the Draft Comparative Regional Analysis, including the recommendations for possible future justice reforms and next steps
- h) *Organize dissemination events.* The Bank will organize workshops for key judicial stakeholders to present the results of the surveys and the relevant Analytic Report. The workshops will also include discussions of court performance data such as that published by CEPEJ or provided by the relevant Ministry of Justice or judicial authority. The events will focus on giving recommendations to the relevant stakeholders on the use of the information resulted from the survey to communicate with the public and inform policymaking and reform.

Indicative Timeline for Delivering Outputs

Outputs	Timeline
Implementation of the survey	February – November 2019
Dissemination of survey results	December 2019 – March 2020

3. Eligible Expenditures

For Bank-executed activities, the Trust Fund funds may be used to finance:

- (a) Staff and individual consultant services;
- (b) Cost of travel;
- (c) Cost of training and workshops;
- (d) Other services including translation

4. Taxes

The foregoing activities and categories of expenditures may include the financing of taxes in accordance with the Bank's applicable policies and procedures.

5. **Program Criteria**

Activities are to be financed in accordance with the following program criteria:

The Trust Fund is established to enable the European Commission and the Bank to continue to collaborate and exchange experience and expertise on a number of themes under all three pillars of the Europe 2020 Agenda of smart, sustainable and inclusive growth. The express purpose of this Trust Fund is to allow the European Commission to avail itself of the Bank's technical assistance and analytical and policy capacity for the purpose of pursuing the goals of Europe 2020. The three pillars of Europe 2020 are broadly in line with the objectives and strategies adopted in the Europe and Central Asia Region of the World Bank Group. All activities that are in pursuance of these three pillars are eligible to be financed and implemented under this Trust Fund.



STANDARD PROVISIONS

This Annex shall be applicable to and form an integral part of the Administration Agreement for the Trust Fund between the Bank and the Donor.

1. Administration of the Contributions

1.1 The Bank shall be responsible only for performing those functions specifically set forth in this Administration Agreement and shall not be subject to any other duties or responsibilities to the Donor, including, without limitation, any duties or obligations that might otherwise apply to a fiduciary or trustee under general principles of trust or fiduciary law. Nothing in this Administration Agreement shall be considered a waiver of any privileges or immunities of the Bank under its Articles of Agreement or any applicable law, all of which are expressly reserved.

1.2 The Donor's Contribution shall be administered in accordance with the Bank's applicable policies and procedures, as the same may be amended from time to time, including its procurement, financial management, disbursement and safeguard policies, its framework to prevent and combat fraud and corruption and its screening procedures to prevent the use of Bank resources to finance terrorist activity, in line with the Bank's obligations to give effect to the relevant decisions of the Security Council taken under Chapter VII of the Charter of the United Nations. The Donor acknowledges that this provision does not create any obligations of the Bank under the anti-terrorist financing and asset control laws, regulations, rules and executive orders of an individual member country that may apply to the Donor.

2. Management of the Contributions

2.1 The funds deposited in the Trust Fund shall be accounted for as a single trust fund and shall be kept separate and apart from the funds of the Bank. The funds deposited in the Trust Fund may be commingled with other trust fund assets maintained by the Bank. The Bank, in its capacity as trustee, has legal title to the funds deposited in the Trust Fund.

2.2 The currency in which the funds in the Trust Fund shall be held is Euro (the "Holding Currency").

2.3 The Donor agrees to deposit its Contributions in the Contribution Currency stated in the Administration Agreements. In the case of deposits received in a Contribution Currency other than the Holding Currency, promptly upon the receipt of such amounts and the accompanying Deposit Instructions, the Bank shall convert such amounts into the Holding Currency at the exchange rate obtained by the Bank on the date of the conversion. Where deposits prove to be insufficient to complete activities as a result of exchange rate fluctuations, neither the Bank nor the Donor shall bear any responsibility for providing any additional financing.

2.4 The funds deposited in the Trust Fund may be freely exchanged by the Bank into other currencies as may facilitate their disbursement at the exchange rate obtained by the Bank on the date of the conversion.

2.5 The Bank shall invest and reinvest the funds deposited in the Trust Fund pending their disbursement in accordance with the Bank's applicable policies and procedures for the investment of trust funds administered by the Bank. The Bank shall transfer all income from such investment to the Donor's applicable donor balance account with the Bank.

Handwritten signature or initials

3. Trust Fund Fees and Costs

3.1 The Bank shall deduct and retain for its own account, as a deduction from each Instalment, an amount equal to five percent (5%) per Instalment as an administrative fee for the Trust Fund.

3.2 The Donor acknowledges and agrees that the percentage deductions for fees in this Trust Fund Fees and Costs section are estimated on the basis of anticipated Contributions. If actual Contributions significantly differ from what was originally anticipated at the time of signature of the first Administration Agreement, or if other circumstances affecting Trust Fund fees or costs change, the Bank reserves the right to request a change to the terms of this Trust Fund Fees and Costs section, which would be effectuated by amendments made to the Administration Agreements of the Donor and which would thereafter be applicable to all new Contributions that are provided either as amendments to supplement existing Administration Agreements or from new Administration Agreements.

4. Accounting and Financial Reporting

4.1 The Bank shall maintain separate records and ledger accounts in respect of the funds deposited in the Trust Fund and disbursements made therefrom.

4.2 The Bank shall furnish to the Donor current financial information relating to receipts, disbursements and fund balance in the Holding Currency with respect to the Contributions via the World Bank's Trust Funds Development Partner Center secure website. Within six (6) months after all commitments and liabilities under the Trust Fund have been satisfied and the Trust Fund has been closed, the final financial information relating to receipts, disbursements and fund balance in the Holding Currency with respect to the Contributions shall be made available to the Donor via the World Bank's Trust Funds Development Partner Center secure website.

4.3 The Bank shall provide to the Donor via the World Bank's Trust Fund Development Partner Center secure website, within six (6) months following the end of each Bank fiscal year, an annual single audit report, comprising (i) a management assertion together with an attestation from the Bank's external auditors concerning the adequacy of internal control over cash-based financial reporting for all cash-based trust funds as a whole; and (ii) a combined financial statement for all cash-based trust funds together with the Bank's external auditor's opinion thereon. The cost of the single audit shall be borne by the Bank.

4.4 If the Donor wishes to request, on an exceptional basis, a financial statement audit by the Bank's external auditors of the Trust Fund, the Donor and the Bank shall first consult as to whether such an external audit is necessary. The Bank and the Donor shall agree on the appropriate scope and terms of reference of such audit. Following agreement on the scope and terms of reference, the Bank shall arrange for such external audit. The costs of any such audit, including the internal costs of the Bank with respect to such audit, shall be borne by the requesting Donor.

5. Progress Reporting

5.1 The Bank shall provide the Donor with **quarterly** reports on the progress of activities financed by the Contributions. Within six (6) months of the End Disbursement Date (as defined below), the Bank shall furnish to the Donor a final report on the activities financed by the Trust Fund.

5.2 The Donor may review or evaluate activities financed by the Trust Fund at any time up to six (6) months following the End Disbursement Date. The Donor and the Bank shall agree on the scope and conduct of such review or evaluation, and the Bank shall provide all relevant information within the limits of the Bank's applicable policies and procedures. All associated costs, including any costs incurred by the

Bank, shall be borne by the Donor. It is understood that any such review or evaluation will not constitute a financial, compliance or other audit of the Trust Fund.

6. Disbursement; Cancellation; Refund

6.1 It is expected that the funds deposited in the Trust Fund will be fully disbursed by the Bank by 30 June 2020 (the "End Disbursement Date"). The Bank shall only disburse funds deposited in the Trust Fund for the purposes of this Administration Agreement (other than returns to Donor) after such date to the extent such date is changed in accordance with amendments made to the Administration Agreement(s) of the Donor. Following the End Disbursement Date, the Bank shall return any remaining balance of the Trust Fund to the Donor in the Holding Currency in the manner specified in its respective Administration Agreement on a pro rata basis with regard to the total funds deposited in the Trust Fund by such Donor relative to the total funds deposited in the Trust Fund by the Donor, all calculated as Holding Currency amounts.

6.2 The Donor may cancel all or part of such Donor's pro rata share/contribution, and the Bank may cancel all or any Donor's pro rata share/contribution, upon three (3) months' prior written notice, of any Contributions (paid and not yet paid) that are not committed pursuant to any agreements entered into between the Bank and any consultants and/or other third parties for the purposes of this Administration Agreement, including any Grant Agreements, prior to the receipt of such notice. In the event of a cancellation, the Bank shall return to the Donor its pro rata share in the Holding Currency as specified in the Administration Agreement unless otherwise agreed between the Bank and the Donor.

7. Disclosure; Dispute Resolution

7.1 The Bank shall disclose the Administration Agreements and related information on this Trust Fund in accordance with the Bank's Policy on Access to Information. By entering into Administration Agreements, the Donor consents to such disclosure of their respective Administration Agreements and such related information.

7.2 The Donor and the Bank shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of or relating to the Administration Agreements.

GOVERNANCE OF THE ACTIVITIES

This Annex shall be applicable to and form an integral part of the Administration Agreement for the Trust Fund between the Bank and the Donor.

Working Modalities

In order to facilitate the implementation of the activities described in Annex 1 of this Agreement (the "Activities"), the Bank, the EU delegation offices in EaP countries, DG JUST and DG NEAR will in principle meet bi-annually to discuss the progress of the Activities, discuss next steps and any challenges or issues as they arise.

The Bank may invite the EU delegation offices in EaP countries, DG JUST and DG NEAR to participate in supervision missions related to the Trust Fund, as well as implementation-related meetings and workshops as appropriate.

To facilitate the organization and efficiency of such missions, meetings, and workshops the Bank may share with the EU delegation offices in EaP countries, DG JUST and DG NEAR in a timely manner any relevant documentation in accordance with the Bank's Policy on Access to Information.

The Bank will carry out the visibility activities agreed between the Bank and the European Commission in the Visibility Note, which may be updated from time to time by the parties, in line with the Framework Agreement.

Bank team composition

The Bank shall determine the composition of the staff assigned to perform the activities under this Agreement. The Bank team will include inter alia experts in law, justice, survey methodologies, and statistics.

Payment Requests

Requests for payments related to the activities set forth in Section 2.1 of Annex I to this Administration Agreement will be sent by the World Bank to the Commission with the reference EC Contract No. ENI/2018/396-516 and shall be addressed to:

*European Commission Directorate General for Neighbourhood and Enlargement Negotiations
Ms Sarah Rinaldi
Head of unit R4 "Contracts and Finance (ENI)"
Office J-54 03/229
Avenue du Bourget 1
B-1049 Brussels (Belgium)*



INDICATIVE RESULTS INDICATORS FOR THE ANNEX 1 ACTIVITIES

<i>Expected Results (logic of intervention)</i>	<i>Indicators</i>	<i>Baselines</i>	<i>Result goals</i>	<i>Sources of data</i>	<i>Assumptions</i>
Impact					
<i>Implementing key judicial reforms in EaP countries in line with deliverable 9 of the Deliverables for 2020</i>	n/a	n/a	n/a	n/a	n/a
Outcome(s)					
Policy Dialogue is informed by Survey and analytical Results	Surveys conducted in EaP countries Data collected, validated and analysed	0 0	Up to 5 surveys launched and completed in EaP countries Survey Analytic Reports prepared and delivered	Project documents Progress reports Survey Analytic Reports and graphics	The EC, the WB and EaP countries collaborate to work through issues that arise. EC provides support and leverage to encourage countries to disclose survey results and findings.
Output(s)					
Survey launch	Launch events and workshops organized in each EaP country	0	Up to 5 survey launch events delivered (one per each participating EaP country)	Progress reports	
Survey implementation	Specific sampling, methodological and fieldwork approaches developed for each participating country. Surveys conducted across targeted	0	5 Regional Justice Surveys completed (one per each participating EaP country)	Translated survey manuals and instruments. Survey Technical Reports	

<i>Expected Results (logic of intervention)</i>	<i>Indicators</i>	<i>Baselines</i>	<i>Result goals</i>	<i>Sources of data</i>	<i>Assumptions</i>
	groups of respondents				
Discussion of results and analysis with stakeholders	Working meetings and roundtables organized in each EaP country	0	Minimum of 5 workshops organized	Progress reports	Judicial stakeholders, MoJ officials and other stakeholders willing to review and discuss survey results and provide administrative data for context.
Survey Technical Reports	Survey Technical Reports prepared	No reports prepared	5 country-specific Survey Technical Reports drafted		
Survey Analytical Reports	Survey Analytical Reports prepared	No reports prepared	5 country-specific Survey Analytical Reports drafted	Survey Analytical Reports	Analysis will include public administrative data and other assessments when they are available.
Draft Comparative Analysis	Draft Comparative Analysis prepared	No analysis prepared	1 Draft Comparative Analysis drafted	Draft Comparative Analysis	
Dissemination packages prepared and delivered	Dissemination of outputs to stakeholders, including inter alia: Justice Ministry; judicial leadership; judges; prosecutors; bar association and interested CSOs and business associations.	0	Dissemination packages delivered to EC and stakeholders in each EaP country At least 5 dissemination events held in EaP countries	Progress reports Reports from dissemination events	Dissemination events will include discussion of court administrative data that is publicly available or provided by stakeholders.

**INDICATIVE BUDGET FOR THE ACTIVITIES SET FORTH IN SECTION 2 OF ANNEX 1
TO THIS ADMINISTRATION AGREEMENT**

Expenditure Category	Amount in Euro
Staff and individual consultant services	160,000
Cost of travel	60,000
Cost of training and workshops	10,000
Other services including translation	720,000
Sub-total	950,000
Administration fee (5%)	50,000
Total	1,000,000

The amount estimated for personnel is calculated considering different levels of expertise estimated to be required for carrying out the activities described in Annex 1.

The World Bank Group entity may transfer amounts between categories of the indicative budget. This does not require an amendment of the Administration Agreement if the Action is carried out as described in Annex I – Trust Fund Description.

Brussels,

Subject: Visibility note applicable to the
Part II Europe 2020 Programmatic Single-Donor Trust Fund

Trust Fund (No. TF073204) (EC Contract No ENI/2018/396-516)

I - Title of the Administrative Agreement

Part II Europe 2020 Programmatic Single-Donor

II - Objective

In accordance with article 9 and Attachment 4 of the Framework Agreement between the European Commission (the Commission) and the World Bank (the Bank), this note defines the visibility activities to be financed by the Bank in order to identify and explain the European Union's support for the activities of the Trust Fund (No TF073204) (EC Contract No ENI/2018/396-516) fully funded by the Commission. Improving public visibility and understanding of the Action will depend primarily on communication initiatives of staff in both institutions, including the technical assistance and communication teams.

III - Activities

- All press releases, publications, social media channels (*inter alia* Facebook, Twitter, Instagram), training programs, seminars or symposia or other public information materials issued shall clearly indicate that the activities have been funded by the European Union.
- Periodic and final reporting as per Article 5 of the Framework Agreement will identify the European Union as the source of financing of the Action.
- The Bank should ensure appropriate acknowledgment on any deliverable (periodic or final), funded by the European Union funds. This acknowledgment should include prominently displaying the EU logo, and the EaP logo.
- Whenever possible and appropriate, joint press releases and joint media activities should be undertaken to promote the partnership and to highlight common achievements. The Bank and the Commission (DG NEAR and EU Delegations) shall invite each other to participate at press conferences, donor conferences and public debates as appropriate.
- Where high level visits are planned concerning joint funded activities, the Parties will inform each other and consider co-ordinating these visits and agreeing on joint messages.
- In all their common actions, the Commission and the Bank will use a common visual identity to put emphasis on their partnership.



