H.E Domitien Ndihokubwayo  
Minister Finance, Budget and Cooperation for Economic Development  
Ministry of Finance, Budget and Cooperation for Economic Development  
Bujumbura, Republic of Burundi  

Re: Republic of Burundi  
Integrated Community Development Project “TURIKUMWE”  
IDA Grant No DS620  

Additional Instructions: Disbursement and Financial Information Letter.

Excellency,

I refer to the Financing Agreement between the Republic of Burundi (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant amounts from the Grant Account in accordance with the Disbursement and Financial Information Letter and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds.


(i) Disbursement Arrangements

* General Provisions (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Borrower, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations), and which were previously agreed with the Association.
By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports (“IFR”) for the Project covering the quarter.

(ii) Audits. Each audit of the Project Financial Statements must cover the period of one fiscal year of the Borrower, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (http://www.worldbank.org/) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Financing and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the Association by email at askloans@worldbank.org.

Yours sincerely,

INTERNATIONAL DEVELOPMENT ASSOCIATION

Veronique Kabongo
Country Manager, Burundi
Africa Region

Attachments
1. Authorized Signatories Letter
2. Customized Statements of Expenditures (SOE)
3. Statement of Expenditures (SOE)
## Schedule 1: Disbursement Provisions

### Basic Information

<table>
<thead>
<tr>
<th>Grant Number</th>
<th>Country</th>
<th>Borrower</th>
<th>Name of the Project</th>
<th>Closing Date</th>
</tr>
</thead>
</table>

### Disbursement Methods and Supporting Documentation

<table>
<thead>
<tr>
<th>Disbursement Methods</th>
<th>Methods</th>
<th>Supporting Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
</tr>
<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>- Customized Statement of Expenditures (SOE) for Category 2, of Section III.A of Schedule 2 of the Financing Agreement in the format provided in Attachment of the DFIL.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Statement of Expenditure (SOE) for all other Eligible Expenditures in the format provided in Attachment 2 of the DFIL.</td>
</tr>
<tr>
<td>Advance</td>
<td>Yes</td>
<td>- Customized Statement of Expenditures (SOE) for Category 2 of Section III.A of Schedule 2 of the Financing Agreement in the format provided in Attachment of the DFIL.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Statement of Expenditure (SOE) for all other Eligible Expenditures in the format provided in Attachment 2 of the DFIL.</td>
</tr>
<tr>
<td>Special Commitments</td>
<td>Yes</td>
<td>Copy of Letter of Credit</td>
</tr>
</tbody>
</table>

### Designated Account (Sections 5 and 6)**

<table>
<thead>
<tr>
<th>Type</th>
<th>Segregated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Institution – Name</td>
<td>Central Bank of Burundi (Banque de la République de Burundi – BRB)</td>
</tr>
<tr>
<td>Frequency of Reporting Subsection 6.3 (**)</td>
<td>Monthly</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ceiling</th>
<th>Fixed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>USD</td>
</tr>
<tr>
<td>Amount</td>
<td>2 million</td>
</tr>
</tbody>
</table>

### Minimum Value of Applications (subsection 3.5)

The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is twenty percent of the Designated Account Ceiling.

### Authorized Signatures (Subsection 3.1 and 3.2)**

The form for Authorized Signatories Letter is provided in Attachment 1 of this letter Withdrawal and Documentation Applications (Subsection 3.3 and 3.4**)

Authorized Signatures (subsection 3.1 and 3.2).

A letter in the form attached (attached 1) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Application:
The World Bank
Resident Mission
Bujumbura, Republic of Burundi
Attention: Jean-Christophe Carret, Country Director for Republic of Burundi

**Applications (subsections 3.4 - 3.4).** All Withdrawal Applications and supporting documentation will be electronically sent via the Association’s system Client Connection.

<table>
<thead>
<tr>
<th>Additional Disbursement Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds from the Designated Account may be transferred to Transaction Account, in BRB or a commercial bank, in local currency to meet eligible expenditures, provided that transactions and balance in this account are included in all project financial reports and in the Designated Account reconciliation.</td>
</tr>
</tbody>
</table>

**Other**

Disbursements under Category 5 of Section III.A of Schedule 2 of the Financing Agreement (Part 4 of the Project - Contingent Emergency Response Component (CERC)) will be subject to the conditions precedent to accessing the CERC funds, namely that the Recipient has provided, and the Bank has accepted, evidence of the occurrence of an eligible crisis or emergency and the Recipient has prepared and adopted/adhered to the CERC Operations Manual. Disbursements under this component will follow procedures described in the CERC Manual including supporting documentation; provided that this disbursement letter will first need to be amended and reinstated at a later date to reflect those specific arrangements. In order to provide necessary liquidity for fast response, the ceiling of the Advance under the CERC could be up to 100% of the amount allocated to the CERC category.

**Sections and subsections relate to the “Disbursement Guidelines for Investment Project Financing”, dated February 2017**
International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: Republic of Burundi
Integrated Community Development Project
IDA Grant No D5620
Additional Instructions: Disbursement and Financial Information Letter

Attention: Mr. Jean-Christophe Carret, Country Director

I refer to the Financing Agreement ("Agreement") between the International Development Association (the "Association") and the Republic of Burundi (the "Recipient"), dated ______, providing the above Grant. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any [one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Grant.

For the purpose of delivering Applications to the Association, including by electronic means, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [individually] [jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

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1 Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.

2 Instruction to the Recipient: stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.

3 Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.

4 Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.
This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

Yours truly,

/ signed /
Faly Diallo, Finance Officer, WFACS

Cleared with and cc: Matthew Stephens, TTL
Saba Gheshan, Legal

Cc: ........................, FMS,