

PROCUREMENT PLAN (Textual Part)

Project information: **STRENGTHENING DRR COORDINATION, PLANNING AND POLICY ADVISORY CAPACITY OF SADC (P163486)**

Project Implementation agency: **Southern African Development Community Secretariat**

Date of the Procurement Plan: **23 November 2018**

Period covered by this Procurement Plan: **23 November 2018- 30 June 2019**

Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank’s Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in ***SADC procurement regulations***, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

Procurement Plan

Expenditure Category	Contract Value Threshold (US\$)	Selection Method /Approach to Market	Contracts Subject to Prior Review (US\$)
1. Works	>7,000,000	RFB / Open International	>20m
	> 200,000—< 7,000,000	RFB/Open National	None
	<200,000	RFQ/Open National	None
2. Goods and Non-consulting Services	>1,000,000	RFB / Open International	>6m
	> 100,000—< 1,000,000	RFB/Open National	None
	<100,000	RFQ/Open National	None
3. Consulting Services	Firms > US\$300,000	QCBS/ Open International	>4m
	Individuals >US\$100,000	SIC/ Open /National / International	>0.5m
	Firms < US\$300,000	CQS/LCS/FBS /Open National	None
	Individuals <US\$100,000	SIC/ Open /National / International	None

Expenditure Category	Contract Value Threshold (US\$)	Selection Method /Approach to Market	Contracts Subject to Prior Review (US\$)
4. All types of contracts	All contracts	Sole source / direct contracting and terms of reference	All contracts

Goods

Ref No.	Contract Title	Estimated Cost (US\$) and risk rating	Bank oversight	Approach to market	Selection Method	Evaluation Method
1	Procurement of stationery, toner and other office supplies	35,000	Post	National	RFQ	Lowest Evaluated Bid
2	Procurement of hardware and software in support of project delivery and DRR IMS web portal	10,000	Post	National	RFQ	Lowest Evaluated Bid

3	Procurement of ICT and communications equipment in support of SADC Regional Emergency Response Systems	25,000	Post	National	RFQ	Lowest Evaluated Bid
4	Procurement of office equipment (laptops, printers etc), Communication and project visibility products <u>(various lots)</u>	110,000	Post	National	RFQ	Lowest Evaluated Bid

Consultant Selection

Ref No	Contract Title	Estimated Cost (US\$) and risk rating	Bank oversight	Approach to market	Selection Method	Evaluation Method
1	Consultancy to facilitate mainstreaming of Disaster Risk Reduction into SADC Secretariat development plans and strategies through analysis paper, DRR	172,540	Post	Open International	CQS	Rated Criteria

	Mainstreaming guideline and communication materials					
2	Consultancy to set up the SADC Regional Disaster Response and Preparedness Fund and Regional disaster preparedness and response mechanism	763,000	Post	Open International	QCBS	Rated Criteria
3	Consultancy to facilitate the operationalization of the National and regional disaster risk reduction information and knowledge management systems in the SADC region	284,000	Post	Open International	QCBS	Rated Criteria
4	Consultancy to support review DRR policy and strategic frameworks in SADC Member States to align with Sendai Framework, Africa Union	200,500	Post	Open International	CQS	Rated Criteria

	DRR Plan of Action and SADC DRR policy frameworks and facilitate DRR peer learning among Member States					
5	Project Manager	129,819	Post	Open International	IC	Rated Criteria
6	Project Procurement Expert	100,000	Post	Open International	IC	Rated Criteria
7	Project Finance Officer	100,000	Post	Open International	IC	Rated Criteria
8	Project Administrative Assistant	66,900	Post	Open International	IC	Rated Criteria
9	Project audit	15,000	Post	Open International	LC	Rated Criteria

